



GRANTS AVAILABLE for projects that will enhance educational opportunities for the Rush-Henrietta school community.

Call for Applications

What is RHEF? The Rush-Henrietta Education Foundation (RHEF) was established to enhance and enrich educational opportunities for the students and staff of the Rush-Henrietta Central School District by raising funds and awarding grants. These grants are intended to support educational initiatives, programs and projects *that extend beyond the scope of the annual school budget and could not be initiated or maintained without private contributions*. Priorities for funding include:

- *Providing “venture capital” for promising new initiatives*
- *Forging school-community partnerships with other schools, universities, businesses and/or social services*
- *Expanding the knowledge of assets of the faculty and staff*
- *Supporting technological innovation*
- *Maintaining support of defined funding priorities including assistance to students with financial needs*

Who is eligible? RHEF grants of up to \$500 are available to Rush-Henrietta students and staff (including teachers, paraprofessionals, and other support staff) and Rush-Henrietta Central School District sponsored groups and clubs.

How do I apply? Carefully complete the application form (*found on the reverse side*) and submit it along with any supporting materials to the address noted below. ***Grant applications on behalf of individual students or student organizations must be submitted by a Rush-Henrietta staff member.*** Applicants are encouraged to share their classroom proposals with their building administrator, since the Grant Making Committee may consult with them regarding the request. *Before submitting the application, the signature of the Building Principal or Department Director is required.*

When are applications due? Applications must be submitted by October 1st and February 1st for consideration of funding in November or March. Grants are awarded approximately four weeks after approval.

I have more questions... For more information about RHEF and its Grant Program, see your building principal or counselor, or call 359-5008 and please leave a message. Written inquiries and completed applications should be sent to:

RHEF Grant Program
P.O. Box 777
Henrietta, NY 14467



Grant Application

Attach supporting documentation as necessary.

Name of Applicant(s) _____

Name of Group or Club, if applicable _____

IF THIS APPLICATION IS ON BEHALF OF AN INDIVIDUAL STUDENT(S):

Name of Student _____ Grade _____ School _____

Staff Member Sponsoring Student _____ School and Position _____

How can we contact you (the sponsor)?

School/Building _____ E-mail _____

Work Phone _____ Home Phone _____

Home Address _____

What do you want to do? Describe your project or request for funding. Use an additional page if needed.

Who, and how many, will benefit? _____

How much money are you requesting, and what will it be used for? _____

*Please attach an itemized budget proposal.

Have you determined if any funds are available in the current school budget, or have you checked for other financial resources for this request? If so, how much was received? Please describe. _____

If you are a student, how much money have you earned (through fundraising or employment) toward this request? _____

Grants are awarded in November and March. When will your funds be needed? _____

How will you evaluate the success of this project? _____

How will you report the outcome of the project to the RHEF? _____

Date

Applicant's Signature

I have read and support this proposal.

Approved: _____ (Building Principal or Department Director—before submission)

**Completed applications should be mailed to:
RHEF Grant Program, P.O. Box 777, Henrietta, NY 14467**